

In the event of a threat...

If you or our facility is in immediate danger, call 9911 (must dial 9 to make the call).

1. If you have received a threat from a client that they intend to harm you, co-worker, the facility or any county facility, do the following:
 - Email DHSThreat@elpasoco.com. This email will go to Cheryl Peck, Scott Henning and Steven Brown with the Sheriff's Office, all of the DHS directors and to Dorena Pease, Al Chacon and Rebecca Klundt.
 - In the e-mail, answer the following information:
 - Threat Type:
 - Date and Time:
 - Suspect Name:
 - Suspect D.O.B.:
 - Who Received The Threat?:
 - The Threat Recipients Contact Information (phone #s, office location):
 - Threat Summary (if you have any written correspondence make sure you also include this in the e-mail as an attachment):
2. The Sheriff's office will call the individual who received the threat.
3. They will reply to all if the threat is credible with a photo and Dorena Pease, Al Chacon or Rebecca Klundt will send out an all DHS email.
4. If you have a client at the CSC that is becoming argumentative, belligerent or verbal with you or a co-worker, call security. They are here to de-escalate and if necessary remove the client from the property. Lobby staff have panic buttons, all other staff are to call ext. 5100 or 719-393-2200 cell.

If you have any questions, please do not hesitate to contact Operations Manager Dorena Pease at DorenaPease@elpasoco.com or 719-444-5920 (office); 719-660-8960 (cell).