



COLORADO

Department of Local Affairs

Division of Local Government

LOCAL GOVERNMENT MARIJUANA IMPACT GRANT PROGRAM NOTICE OF FUNDING AVAILABILITY

Program Purpose

To award grants to eligible local governments who do not allow the sale of retail marijuana within their jurisdiction, but who are experiencing the impacts of retail marijuana from surrounding communities or any other illegal activity related to marijuana. The grant program has two key components:

- Identify documented causal impacts to eligible local governments and determine grant dollars needed to reimburse for those impacts; and
- In awarding grants, priority will be given to applicants who intend to use the grant funds for one or more of the following purposes:
 - To pay for additional law enforcement activities related to retail marijuana, including costs associated with increased arrests, increased traffic violations, and prevention of out-of-state diversions and trafficking of marijuana;
 - To fund youth services, especially those that prevent the use of marijuana;
 - To mitigate other impacts that the cultivation, testing, sale, consumption, or regulation of retail marijuana or any other illegal activity related to marijuana has on services provided by an eligible local government.

Total Funding Available

\$1,000,000 annually

Award limits are not capped and multi-year projects will be accepted.

Application Timeline

- February 16, 2016: Notice of Funding Availability (NOFA) and application distributed
- March 1, 2016: Q&A Webinar for potential applicants from **2-3:30 p.m.**
Login: <http://codeptofla.adobeconnect.com/mjimpact1/>
Listen in: 1-719-955-0562 or 1-888-205-5513 (Passcode 740236)
- May 2, 2016: Applications due; follow-up interviews begin
- June 1, 2016: Awards letters sent

Contacts

Marijuana Impact Grant Program:

<https://www.colorado.gov/pacific/dola/marijuana-impact-grant-program>

APPLICATION SUBMITTALS MUST BE E-MAILED TO: dola_dlg_mjimpact@state.co.us

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Grant Application Summary:

The grant application is broken into three primary areas: 1. documented impacts and financial impact; 2. proposed project and measurable outcomes; and 3. instructions for submittal.

This online application submittal does not allow you to save the document before completion.

What follows are more details, per section, to help fill out this application.

Definitions:

Eligible local governments: Local Governments defined in C.R.S. 24-32-117(1)(c).

Equipment Application: Applications to purchase equipment to address the impact.

Service Application: Application projects to provide a particular service to address the impact.

Application Rating Criteria: Metrics used to score each application. This includes the county's pre-scored youth impact number. This number is based on the results of the 2013 Healthy Kids Survey and identifies those counties with the greatest youth consumption.

SECTION I. - Identify documented causal impacts to eligible local governments and determine grant dollars needed to reimburse for those impacts.

A. Contact Information

- All applicants must be “eligible local governments” as defined on the program website and in C.R.S. 24-32-117(1)(c).
- Multi-jurisdictional applications - one local government must be the lead applicant and the subsequent participating jurisdictions must enter into an Inter-governmental Agreement (IGA) to ensure participating jurisdictions are eligible for funding in accordance with (CRS 24-32-117). Projects that may cover areas not eligible can be a party to the IGA, but must pay for their own services—these funds cannot support activities in ineligible local governments.

B. Documented Impact

This section should include all of the following:

- Documented previous calendar year expenses and costs. Provide all dollars that were expended in calendar year 2015 that were taken from core services or other sources to cover these impacts;
- To show the cost/impact relationship, provide data back to 2012 (CY 2012 will be the base year for all data; Colorado allowed retail sales starting in CY 2013);
- Discuss the severity or urgency (non-financial) of this impact; and
- Discuss community/local efforts implemented to address these impacts.

C. Demographic, Financial & TABOR

- Population: Applicants can use the most recent Conservation Trust Fund population figures, available on the Conservation Trust Fund and State Demography Office websites. <https://www.colorado.gov/pacific/dola/population-data>
- Financial information: Be sure to complete all financial sections of the application, using 2012 (the year prior to Amendment 64) as the base year.
- TABOR: The funds for the Marijuana Impact Grant program are state funds and may be subject to TABOR. Local jurisdictions are responsible for their own TABOR compliance.

Please consult with legal counsel regarding TABOR limits for the local government applicant(s) before submitting an application.

SECTION II. In awarding grants, priority will be given to applicants who intend to use the grant funds as defined in C.R.S. 24-32-117(2)(a-c).

A. Proposed Project/Purpose

Priority for projects will be given to local governments that intend to use the money for one or more of the following purposes:

- To pay for beyond base level law enforcement activities related to retail marijuana or any other illegal activity related to marijuana, including costs associated with increased arrests, increased traffic violations, and prevention of out-of-state diversions and trafficking of marijuana;
- To fund youth services, especially those that prevent the use of marijuana;
- To mitigate other impacts that the cultivation, testing, sale, consumption, or regulation of retail marijuana has on services provided by an eligible local government.

Multi-year projects will be accepted - awards will be made contingent upon annual appropriation of funds. Matching dollars contributed along with local government priority make applications more competitive.

B. Outcomes & Capacity

Ability to identify how to measure the impact of funds awarded to the local government is a vital part of this grant program.

- Measurable outcomes: Use appropriate outcome tools and depending on services or equipment projects, those appropriate for these two application types.
- Management capacity: Answer all sections clearly and completely.

SECTION III. Official Board Action and Application Submittal

Before Submitting the Application:

Please make sure to read the Application Rating Criteria at the end of this Notice to take in to consideration how each grant will be rated by the grant review team.

A. Official Board Action

Every application must provide the date the city/town/county Board, Council or Trustees authorized the submittal of the grant application.

B. Documentation

There is a checklist in this section to help identify key supporting documentation for successful application submittal. It is important that all supporting documentation that shows proof of impact, like budget pages and database tracking documents. Please do not submit personal or any confidential information with applications - if this information is important for relating impacts, please make sure to note what that information is and why it is important.

C. Submittal

Applications must be submitted online by 11:59 p.m. on May 2, 2016. All applications must be submitted via the online form available at

<https://www.colorado.gov/pacific/dola/marijuana-impact-grant-program>

For ease of preparation, we recommend you download the Adobe PDF version of the application at the end of this Notice and prepare your answers in Word or another editable format for copying over into the online form.

Application attachments: In addition to submitting your application online, all attachments must be e-mailed to: dola_dlg_mjimpact@state.co.us with “Applicant Local Government XYZ” in the subject line. Attachments must be submitted in Word.doc format (preferred) or Adobe .pdf format (unsecured).

A Questions and Answers Webinar will be offered on March 1, 2016 from 2 - 3:30 p.m. This is not mandatory, but is recommended so that we may answer your questions before the submittal due date. Webinar details follow:

Login: <http://codeptofla.adobeconnect.com/mjimpact1/>

Listen in: 1-719-955-0562 or 1-888-205-5513 (Passcode 740236)



Local Government Marijuana Impact Grant Program

Criteria (Points per Criteria)	Criteria Description (For Scoring Consideration)
Relationship to Retail Marijuana and Other Illegal Marijuana Impacts (0-15)	<p>Impacts from retail marijuana use in the previous calendar year</p> <ul style="list-style-type: none"> • Application clearly describes applicant's impact and its causal relationship as a result of activity related to the sale, transfer, cultivation, or processing of retail marijuana or any illegal activity related to marijuana. • Documentation of impacts includes all receipts, database or other independently verifiable systems used to track data on impacts provided. • Clear documented evidence of impacts onto local governments from retail sales and illegal activity related to marijuana in the previous calendar year.
Severity or Urgency of Impacts -Non-Financial- (0-20)	<p>Documentation of Severity</p> <ul style="list-style-type: none"> • Problem is clearly identified as a priority for the community. • Request is directly related to law enforcement, youth services or other impacts that the cultivation, testing, sale, consumption or regulation has created. • Request has been deferred due to lack of funding. • Request addresses the identified documented marijuana impact. • Data indicates that severity or urgency has increased or decreased over time (if applicable).
Local Effort (0-15)	<p>The applicant's extended efforts to address and mitigate impacts aside from this funding request</p> <ul style="list-style-type: none"> • The applicant has explored collaboration, cost or equipment sharing arrangements with other organizations providing the same services. • The applicant has attempted to reduce costs where appropriate, to make the request affordable and sustainable. • The grant activity being suggested can be replicated in other jurisdictions. • The grant project is a multi-community project application. • If the grant request is to purchase equipment, is future replacement planned by the organization? Is match offered?
Demonstration of Financial Need (0-10)	<p>Financial impact on the community</p> <ul style="list-style-type: none"> • A specific funding gap was created as a result of the documented marijuana impact. All documentation proving the loss of funds has been provided. • Impacts have prohibited the applicant from fulfilling base level services. • Applicant's financial position has been negatively impacted. • Data provided indicates that financial need has increased or decreased over time (if applicable). • Applicant's costs have increased as a result of the documented impacts.
Priority and Outcomes (0-25)	<p>The request will support Colorado's priority for marijuana-related programs and will be able to document clear achievement toward those priorities</p> <ul style="list-style-type: none"> • Applicant has identified the baseline against which the added funds will be measured to show achievement toward priorities for Colorado programs. • The request will support the priority of Colorado's marijuana related programs. • Applicant has a plan for the case of reduced or no grant funding for the project. • Applicant's council or board have made impacts of marijuana retail a priority of the community. • Applicant has identified methods for grant activity performance measurement that address the impact. • Applicant has the ability to adequately track the performance measures and desired outcomes of the project. • Applicant has demonstrated the effectiveness of similar projects or programs at addressing desired outcomes.
Prescored Youth Impact (0-15)	<p>Prescored value of Regional Use as calculated by the 2013 Healthy Kids Colorado Survey</p> <ul style="list-style-type: none"> • Regional percentage of high school students who used marijuana in the last 30 days.
(Maximum Possible Score = 100 Points)	

Local Government Marijuana Impact Grant Program

County Prescored Youth Impact

Rating	USE %	past 30 day use by high school students								
20	32.1	Region 7	Pueblo							
19	26.7	Region 10	Delta	Gunnison	Hinsdale	Montrose	Ouray	San Miguel		
19	26.6	Region 20	Denver							
18	25.1	Region 17	Gilpin	Clear Creek	Park	Teller				
17	24.6	Region 9	Archuleta	Dolores	La Plata	Montezuma	San Juan			
16	23.1	Region 8	Alamosa	Conejos	Costilla	Mineral	Rio Grande	Saguache		
15	22.9	Region 13	Chaffee	Custer	Lake	Fremont				
15	22.8	Region 14	Adams							
14	20.6	Region 15	Arapahoe							
14	20.3	Region 16	Boulder	Broomfield						
13	19.7	Region 12	Eagle	Garfield	Grand	Pitkin	Summit			
12	18.6	Region 18	Weld							
11	17.6	Region 6	Baca	Bent	Crowley	Huerfano	Kiowa	Las Animas	Prowers	Otero
11	17.2	Region 19	Mesa							
10	16.9	Region 2	Larimer							
9	14.8	Region 4	El Paso							
9	14.3	Region 11	Jackson	Moffat	Rio Blanco	Routt				
8	13.2	Region 3	Douglas							
7	11.4	Region 1	Logan	Morgan	Phillips	Sedgwick	Washington	Yuma		
6	9.4	Region 5	Elbert	Cheyenne	Kit Carson	Lincoln				
6	NA	Region 21	Jefferson							

*NA = did not participate in 2013 survey

Source: 2013 Healthy Kids Colorado Survey <https://www.colorado.gov/cdphe/hkcs>



LOCAL GOVERNMENT MARIJUANA IMPACT GRANT PROGRAM APPLICATION

IMPORTANT NOTE

This grant application is available to eligible Colorado local governments only. This application is being provided for ease of preparation in filling out the application form.

All applications must be submitted online at:

www.colorado.gov/pacific/dola/marijuana-impact-grant-program

- To ensure you develop a competitive application please read:
 - Read Eligibility requirements as defined by C.R.S. 24-32-117(1)(c); and
 - Application Guidelines; and
 - Scoring criteria
- Do not provide confidential information in this application or supporting documents.

In addition, if completing a multi-jurisdictional application:

- All participating local governments must be “eligible local governments”; and
- All areas of this application must address all participating local governments in a single application

SECTION I. Identify documented causational impacts to eligible local governments and determine grant dollars needed to reimburse for those impacts.

A. CONTACT INFORMATION

1. Applicant Name:

_____ (In the case of a multi-jurisdictional application, provide the name of the lead local government.)

In the case of a multi-jurisdictional application, provide the names of other participating eligible local governments: _____

2. Chief Elected Official:

(In the case of a multi-jurisdictional application, chief elected official of the lead local government.)

Name: _____ Title: _____

Mailing Address: _____ Phone: _____

City/Zip: _____

E-Mail Address: _____

3. Designated Contact Person (will receive all mailings) for the Application:

Name: _____ Title: _____

Mailing Address: _____ Phone: _____

City/Zip: _____

C. DEMOGRAPHIC, FINANCIAL & TABOR

1. Population:

- a. What is the current population of area served by applicant(s)? _____
- b. What is the source of this estimate? _____

2. Financial Information:

	Base Year 2012	2013	2014	2015
a. Assessed Valuation (AV)				
b. Total Mill Levy				
c. Property Tax Revenue Generated (mill levy x AV / 1,000)				
d. Sales Tax (Rate/Estimated Annual Revenue)				
e. Public Safety Tax				
f. Total Outstanding Debt (General Fund)*				
g. General Fund Budgeted Revenue				
h. General Fund Budgeted Expenditure				
i. Available Revenue				
j. General Fund Balance as of December 31 st				
k. General Fund Balance which is Unassigned ^^				

*Include the total outstanding liability from all multi-year debt obligations (lease purchase agreements, certificate of participation and any other debt instruments.)

^^Unassigned fund balance - Amounts that are available for any purpose; these amounts are reported only in the general fund and have not been committed by resolution, ordinance or contract and have not been budgeted for an intended purpose. (Click to locate [GASB Fund Balance definitions.](#))

3. Other Revenue:

- a. List revenue received from other marijuana programs. \$ _____
- b. What were the uses for these funds? _____

4. Dedicated Revenue:

- a. Are any dedicated or re-appropriated funds used to address this impact purpose already? If so, how much funding? \$ _____
- b. What were the uses for these funds? _____

5. TABOR Compliance:

The funds for the Marijuana Impact Grant program are **state funds**.

- a. Does the applicant have voter authorization to receive and expend state grants without regard to TABOR spending limitations?
Yes() No()
If yes, explain.

b. If the applicant receives a grant, will the local government exceed the TABOR limit and force a citizen property tax rebate?

Yes() No()

Explain.

c. Has the applicant jurisdiction been subject to any refund under TABOR or statutory tax limitations?

Yes() No()

Explain.

d. Has the applicant sought voter approval to keep revenues above fiscal spending limits?

Yes() No()

Explain.

e. Are there any limitations to the voter-approved revenues? (e.g., Can revenues only be spent on law enforcement or roads?)

Yes() No()

Explain.

f. If the applicant jurisdiction is classified as an enterprise under TABOR, will acceptance of a state grant affect this status?

Yes() No()

Explain.

SECTION II. In awarding grants, priority will be given to applicants who intend to use the grant funds as defined in C.R.S. 24-32-117(2)(a-c).

A. PROPOSED PROJECT/PURPOSE

1. Description of the proposed project to address this documented impact:

Priority will be given to a local government that intends to use the money for one or more of the following purposes:

- (a) To pay for additional law enforcement activities related to retail or illegal activity related to marijuana, including costs associated with increased arrests, increased traffic violations, and prevention of out-of-state diversions and trafficking of marijuana;
- (b) To fund youth services, especially those that prevent the use of marijuana;
- (c) To mitigate other impacts that the cultivation, testing, sale, consumption, or regulation of retail marijuana has on services provided by an eligible local government.

2. Project Budget

List expenditures and sources of revenue for the project. The totals on each side of the ledger must balance. Please attach a more detailed budget if available.

Expenditures		Sources of Revenue			Funding Committed
List Budget Line Items (Examples: personnel, salaries, equipment, etc.)		List the sources of contributions by applicant and indicate either cash or documentable in-kind contribution. Total revenue must equal total expenditures			Yes/No next to each line item
Line Item Expenditures	Line Item Costs	Sources of applicant contribution	Cash	In-Kind	
TOTAL	\$	TOTAL	\$	\$	

B. OUTCOMES & CAPACITY

Should not include Actual results, Measurement tool, Data source, and Frequency of data in the application, but this will be used in the quarterly and project close-out reporting back to DOLA.

1. Measurable Outcomes: ALL APPLICANT TYPES

- a. Describe measurable outcomes you expect to see when implementation of this project is complete. How will the project mitigate the impact of retail or illegal activity related to marijuana for the applicant?

- b. How will the outcome of the project be measured to determine whether the anticipated benefits to this population actually occur?

- c. Describe the measurement tool that will be used to determine success.

2. Measurable Outcomes: SERVICE APPLICATIONS ONLY

- a. Identified problem, need, situation (Planning)

- b. Identify the number of clients to be served and the timeframe for the project (Intervention)

- c. General statement of results expected for clients served or community impacted (Benefit)

- d. Projected # of clients expected to achieve each outcome, divided by the projected number served; the % expected to achieve anticipated outcome (Performance)

3. Measurable Outcomes: EQUIPMENT APPLICATIONS ONLY

- a. Identified problem, need, situation (Planning)

- b. Identify the # of clients to be served and the timeframe for the project (Intervention)

c. General statement of results expected (Benefit)

d. Projected # of uses expected to achieve each outcome divided by the number served/population; the % expected of uses (Performance)

4. Management Capacity: ALL APPLICATION TYPES

a. How will you separate and track expenditures, maintain funds and reserves as described in this project?

b. Describe the technical and professional experience/expertise of the person(s) and/or professional firms responsible for managing this project.

c. Does the project duplicate service capacity already established? Is the service inadequate? Has consolidation of services with another provider been considered?

d. If funds are not awarded in future years, how will this program be sustained?

SECTION III. Application Submittal Instructions

A. Official Board Action

1. Assurance of community priority.
Applications cannot be submitted unless approved by the city/town/county Board, Council or Trustees.

Date Official Board Action Authorizing this Application: _____
(Date)

B. DOCUMENTATION

1. Supporting documentation
Applications must include ALL supporting documentation to show the impacts to the applicant as well as budgetary data available.

Check off all attachments submitted as part of this application:

- ▶ Cost Estimates _____
- ▶ Documented Impacts _____
- ▶ Detailed Budget _____
- ▶ Attorney's TABOR decision _____

C. SUBMITTAL

1. Web applications only.

Applications must be submitted online at www.colorado.gov/pacific/dola/marijuana-impact-grant-program

Attachments must be submitted electronically in Word .doc (Preferred) or Adobe .pdf Format (Unsecured) to: dola_dlg_mjimpact@state.co.us

- In email **subject line include: Applicant Local Government XYZ**
- Please **do not** submit a scanned application—we can only accept online applications.
- If you are unable to submit electronically please contact Rachel Harlow-Schalk at 303-864-7724.