

From: Katie First  
Sent: Tuesday, December 7, 2021 1:40 PM  
To: Commissioners  
Cc: County Managers & Administrators  
Subject: Commissioner Input Needed regarding February Steering Committee Meeting Dates

Good Afternoon Commissioners,

The February Steering Committee meetings are scheduled for the third week of the month: February 17 – 18 and immediately follow NACo's Legislative Conference (Saturday, February 12 through Wednesday, February 16 in Washington D.C.). Requests have been made to change CCI's February Steering Committee meeting dates. Please keep in mind that CCI Steering Committee meetings will be hosted both at the CCI Offices and virtually.

To address this request, CCI staff believes the best alternative would be to delay these meetings one week, to February 24 – 25. Moving the February meetings earlier by one week (to February 10 – 11), would conflict with the travel schedule for NACo delegates (most depart on Friday, February 11, as a full day of travel is required and NACo meetings begin first thing on Saturday).

In the past, the NACo and CCI meetings have been jointly scheduled, so that those traveling to the NACo conference would already be in Denver (and thus one less trip back to Denver); however, we understand that this may no longer be helpful.

CCI staff is requesting the input of Commissioners on keeping the meeting as scheduled or delaying a week.

Potential Pros of Keeping Meeting as Scheduled:

- Changes in meeting schedule may cause confusion
- Even distribution of period between Steering Committee meetings (as scheduled, three-week period between January and February meetings and three-week period between February and March meeting, and so on) to coincide with bill deadlines and the Joint Budget Committee schedule
- May reduce separate trips to Denver for those returning from the NACo Conference

Potential Cons of Keeping Meeting as Scheduled:

- Possible decreased participation, due to numerous Commissioners remaining in Washington D.C.
- Delay in providing staff with direction on bills and/or amendments
- Requires Commissioners attending NACo to be gone from their home/work for an extended period

Please respond to this survey to express your preference by Monday, December 20. An announcement regarding the change in schedule will be made via e-mail on Thursday, December 23.

Regardless of the results of this survey and any resulting changes, the remainder of the Steering Committee schedule will stay in place:

- Steering Committee Meetings: January 27 – 28 (CCI Offices & Virtual)

- Legislative Briefing: February 11 (Virtual)
- Legislative Briefing: March 4 (Virtual)
- Steering Committee Meetings: March 10 -- 11 (CCI Offices & Virtual)
- Legislative Briefing: April 1 (Virtual)
- Steering Committee Meetings: April 7 – 8 (CCI Offices & Virtual)
- Legislative Briefing: April 22 (Virtual)
- Steering Committee Meetings: April 29 (all committees meet) (CCI Offices & Virtual)
- The full 2022 Schedule can be found [here](#).

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